Educational Organization Using ServiceNow

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| Team ID | LTVIP2025TMID29017 |
| Project Name | Educational Organization Using ServiceNow |
| Faculty Mentor Name | Dr P L Madhava Rao |
| College Name | Kallam Haranadhareddy Institute of Technology |

**Project Planning Phase**

This file explains how the project is broken down into smaller tasks to make development easier and more organized. Planning the steps in advance helps avoid confusion and ensures steady progress**.**

**Work Plan (WBS – Work Breakdown Structure)**

The entire project is divided into these main stages:

1. **Requirement Gathering**  
   Understand the needs of users and decide what features to include in the system.
2. **Form and Table Design**  
   Create forms (like student and admission forms) and define custom tables in ServiceNow to store the data properly.
3. **Workflow and Logic Development**  
   Build workflows to manage the admission process and scripts to calculate totals and percentages automatically.
4. **Testing and Debugging**  
   Check that all forms and features are working correctly. Identify and fix any errors or missing parts.
5. **Documentation Preparation**  
   Create a project report, include screenshots, and explain how the system works.

**Timeline Estimation:**

This section shows how much time is expected to be spent on each major phase of the project. It helps the team plan their work and avoid delays by allocating enough time for each task.

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| **Phase** | **Estimated Time** |
| Setting Up Instance | 1 hour |
| Update Set Creation | 30 mins |
| Table Creations | 2 hours |
| Relationships & Lists | 1.5 hours |
| Business Rules | 2 hours |
| Final Testing & Conclusion | 1 hour |